

~~SPECIAL HANDLING~~

9204-SHC65-82

Copy No. 1*Wilson 3,800,000**MB-1957**Cont'd See*

24 March 1965

Dear Jim:

The following will summarize the significant instructions and arrangements subsequent to Hq. msg #3591 on 3 March and Itek's msg #869 on 4 March 1965 concerning the wrap-up of Contract MB-1957:

1. All material to be shipped will be packed in accordance with "good commercial practice" for 15 day storage.
2. The brassboard will be shipped on the ambient stand, covered with a vinyl cover and encased in plywood.
3. The original plan to ship the vacuum stand within the "covered wagon" was changed. The "covered wagon" will be used to ship the film steering mechanism and the film drum breadboard. The vacuum stand will be crated separately.
4. It is not necessary to remove Itek identification from the equipments.
5. Major assemblies which must be broken down for shipment will be identified by one document number keyed to that series of boxes.
6. Documentation will be shipped in pronto files.
7. Paperwork and shipping documents will be set up in accordance with the instructions received from J. Molloy.
8. Material will be signed over to J. McNamara for disposition.
9. Overtime will be allowed in special situations. The rule of reason will apply and the determination will be our own.

~~SPECIAL HANDLING~~

~~SPECIAL HANDLING~~

10. The balance of scrap film will be destroyed in accordance with Hq. msg #4600 dated 19 March 1965.
11. No. G.F.E. equipment will be sold to Itek. Bids which were submitted by Itek on certain pieces of equipment were not accepted as per our telephone conversation on 10 March 1965.
12. Charge numbers which were in effect during February will continue in effect through March. A new charge will be set up to collect the costs of packing, crating and shipping.
13. Ion Physics submitted a bid for purchase of the chamber extension, cradle and rails provided as G.F.E. under their subcontract, in the amount of \$1000. which was accepted. As a result of a subsequent discussion on 17 March 1965 sale of this equipment has been held up pending the possibility of transferring accountability to another contractor.
14. Items which have lost their identity and would be of no apparent use to anyone else will be set aside to be scrapped. Jim Molloy (with your approval) has instructed that certain electronic components from assembly areas and hardware stock from stores be sent to T. Hoban's activity on a no accountability basis. This was to avoid taking the time to sort out and count this material. Miscellaneous pieces of raw stock will also be given to the machine shop as it will cost more to package these items than they are worth.
15. Accountability for the safe purchased by M.R.I. under their sub-contract is being transferred to M.R.I. by a paperwork transaction through the depot office.
16. Costs incurred against Itek Project 9213 (B. Aschenbrenner's proposal 3530) will be transferred to Contract MB-1957 for settlement.

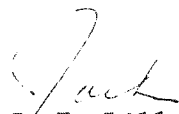
~~SPECIAL HANDLING~~

~~SPECIAL HANDLING~~

17. A credit invoice will be issued on Contract MB-1956 in the amount of \$4,872.41. This is the difference between billed costs and cost at book actual for the period involved. It is also our understanding that the estimated cost (\$134,761) under contract MB-1956 will be amended to read \$120,000.
18. All documents will be withdrawn from sub-contractors and turned in.
19. Purchase orders from Inland Motor Division and Chicago Aerial Industries will not be cancelled. Two motors which were borrowed from another Itek activity for the film steering device must be replaced and one glass blank must replace that which was taken during the program from optics dept. stock to generate the aspheric corrector plates.
20. The original and one (1) folded copy of all drawings will be shipped. Layout size drawings will be rolled and others will be shipped flat.
21. Material at Franklin Institute in the form of scrap breadboard pieces will not be returned to Itek. It will be maintained by Franklin for use in the event that additional work is required on this study.
22. Further negotiations must take place in order to increase the \$3,797,000 ceiling established under Contract MB-1957 because of the request for personnel to go to the new contractors facility.

Should any of the above items be in conflict with your understanding of these matters, please contact the undersigned.

Very truly yours,


J. E. Lilley
Contract Manager

~~SPECIAL HANDLING~~